

## Supervision Committee Member

### *Position Description*

**Purpose:** To assist National Executive to carry out the work of the Association in the area of supervision within the terms of reference delineated by National Executive

**Working party members:**

6 members including 2 Maori Roopu

**Terms of working party:**

The term of appointment to the supervision Committee is 1 year, though a member can seek re-appointment.

**Accountability/ Relationship:**

- National Executive through the National Executive Liaison person and Supervision Committee Convenor

**Areas of Responsibility:**

- Attend Committee meetings
- Members are expected to dedicate time to Committee matters and have daily access to email to participate and follow up with Committee business as required

**Skills and Experience:**

- Be a current Member of NZAC and have ideally been a Member for at least 5 years and hold a current Annual Practicing Certificate.
- Be committed to honouring our Te Tiriti o Waitangi relationship with Tangata Whenua.
- Have knowledge and experience in the functions of NZAC at Branch level and/or National Maori Roopu or Committee or National Executive level.
- Have a working knowledge of the NZAC Code of Ethics and the NZAC Supervision policy
- Have a qualification in supervision and experience as a supervisor
- Attend and participate collaboratively in two (2) scheduled Supervision Committee meetings each year.
- Actively and collaboratively participate in the work of the committee and be willing to:
  - Answer committee emails in a timely fashion
  - Facilitate scheduled committee meetings occasionally
  - Write supervision committee reports for National Executive meetings
  - Help formulate responses to NZAC members' enquiries
  - Contribute to the development of supervision policy and resources for supervisors

**Reviewed:** February 2021

**For Review:** February 2023